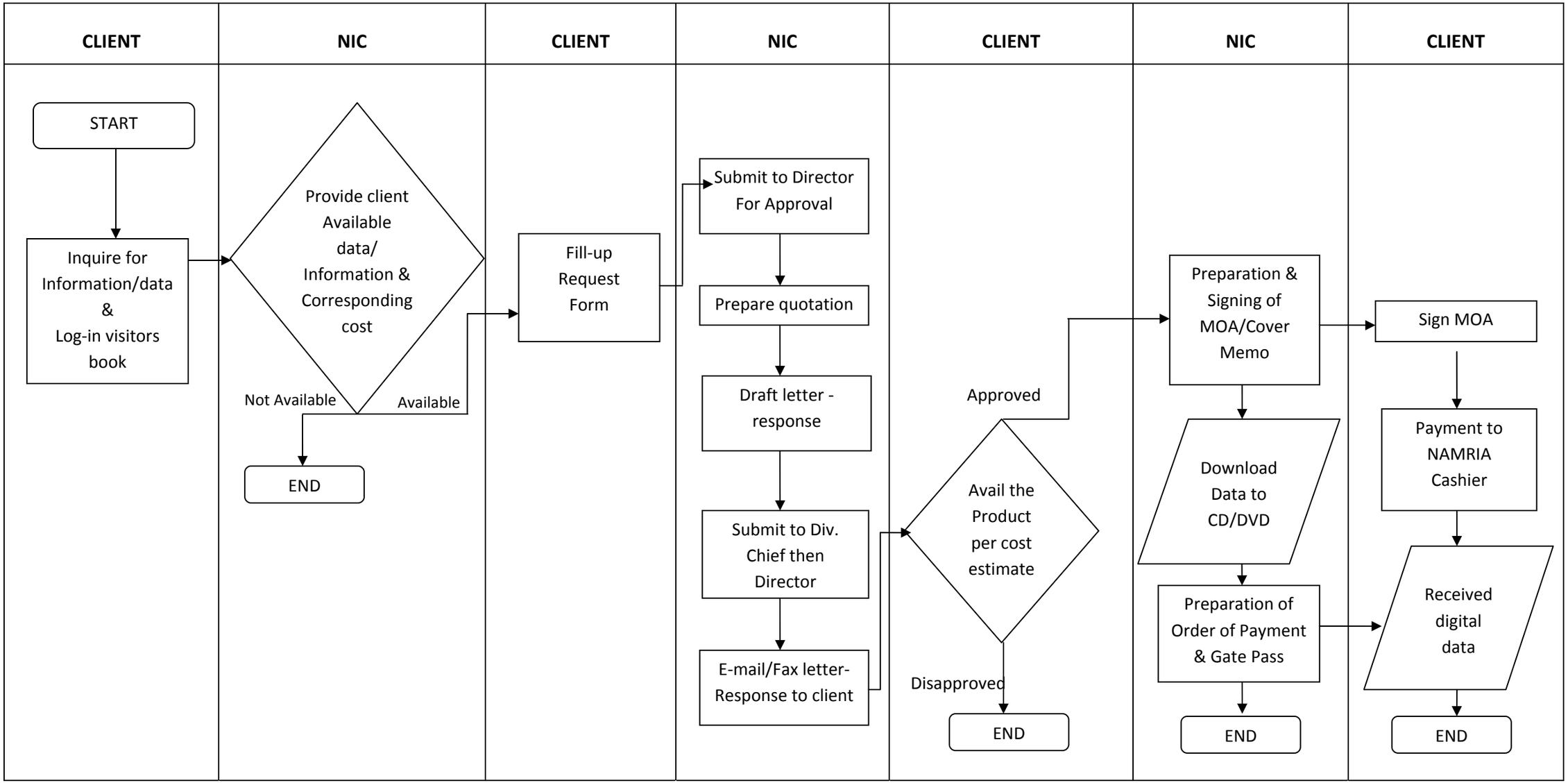
CLIENT
NIC
CLIENT
NIC
CLIENT
NIC
CLIENT
START
Inquire for Information/data & Log-in visitors book
Provide client Available data/ Information & Corresponding cost
Not Available
Available
END
Fill-up Request Form
Submit to Director For Approval
Prepare quotation
Draft letter - response
Submit to Div. Chief then Director
E-mail/Fax letter- Response to client
Avail the Product per cost estimate
Approved
Disapproved
END
Preparation & Signing of MOA/Cover Memo
Download Data to CD/DVD
Preparation of Order of Payment & Gate Pass
END
Sign MOA
Payment to NAMRIA Cashier
Received digital data
END